

TMA INSTITUTE OF MANAGEMENT STUDIES

Prospectus

ADVANCED DIPLOMA IN INDUSTRIAL SAFETY

&

**ADVANCED DIPLOMA IN
ENVIRONMENTAL ENGINEERING**

Recognized by Maharashtra State Board of Technical Education



Tarapur Management Association



Winner of 12 Times Best LMA Awards

Affiliated to All India Management Association, New Delhi

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TMA INSTITUTE OF MANAGEMENT STUDIES

ADVANCED DIPLOMA IN INDUSTRIAL SAFETY & ADVANCED DIPLOMA IN ENVIRONMENTAL ENGINEERING

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TARAPUR MANAGEMENT ASSOCIATION

Tarapur Management Association (TMA) was founded on 14th February 1999 by a group of like-minded executives with a mission to serve the society. TMA is one among the 63 Local Management Associations (LMA) affiliated to All India Management Association (AIMA), New Delhi in the year 2000 and is in the western region. The Best LMA award has been won by TMA consecutively for 12 years from the parent body AIMA. Our prime focus is to create a platform for the exchange of information & knowledge in the field of best management practices adopted in the fast changing business scenario globally. The membership profile of TMA includes the senior executives from diversified industries and also the entrepreneurs of this area. The members associated with TMA are from the senior to middle management levels of the hierarchy from different sectors. We also create a wider platform for exchange of management thoughts & concepts from most influential and prominent personalities from the corporate world.

TMA Institute of Management Studies (TIMS):

TIMS got inception in the year 2001 and is one of our core functions which offers one year part time Diploma course on "Advance Diploma In Industrial Safety (ADIS)", recognized by Maharashtra State Board of Technical Education. This course caters to the needs of the working executives working in the local and nearby industrial units. Candidates who have passed out of the ADIS course can become a safety officer of any manufacturing, services and construction industries. Till date more than 500 safety officers have passed out from TIMS and are managing the HSE functions in various industries across the country & abroad.

We have also added another need of the hour course i.e. "Advanced Diploma in Environmental Engineering (ADEE)" for the benefit of the same section of working executives. Certified Environmental executives are highly in demand in industries in recent years due to the increased focus on the environment. These courses are well received and acknowledged by the industrial forums of this area as they have contributed very positively in this industrial hub.

Glimpses of TMA Activities:

TMA regularly organizes various programs for the benefit of the members, working professional and entrepreneurs of this part of the country. The following are few of the activities being regularly conducted by TMA,

◆ Executive Talent Search:

ETS is one of the flagship events of TMA which was inception in the year 1999 and is a yearly event with a format of inter industries Quiz Competition. The format got fine tuned year after year based on the inputs from the members and industries. The current format of ETS is based on a concept of providing a platform for sharing the Innovative practices being adopted by the industries of this area and analyzing various international case studies. An experienced panel of jury from diversified industries and prominent personalities judges the performance of various participating teams and select the best three among the participating industries who then are awarded by TMA.

Business school students also participate in ETS which has a different format in which the teams shall be debating on the given topics relevant to present business scenario and the performance of the teams are judged by the experienced jury to give away the awards for the best performers of the event.

◆ Management Convention & Week:

Management Convention is one of our premier programs and is organized once in every four years. Eminent personalities from diversified sectors are invited as speakers to share their experience & knowledge on the set Theme of the convention. We take pleasure in stating that the most powerful personalities from the diversified fields were part our activities and to name few,

- Mr. K.K. Nohria, CMD of Cropmton Greaves
- Mr. Ram Naik, Union Minister Of State
- Mr. R. Gopalakrishnan, Director TATA Sons,
- Mr. Sudhir Jalan, Past President AIMA
- Mr Rajeev Vastupal, Past President AIMA
- Mr Sharad Rao, Trade Union Leader
- Mr Firdose Vandrevala, Former Executive Chairman, Essar Steel

◆ One day training programs

◆ Evening talks, film shows on management subjects, Out Bound programs, Industrial visits, family get together etc.,

◆ Awareness programs on subjects like environment, safety etc.,

Infrastructure facilities of TMA:

TMA owns an office space of about 2000 sq ft in Boisar, which consists of the following facilities:-

- Training cum lecture hall which can accommodate around 75 participants
- Library facilities which consist of books related managements topics and safety course
- Conference room
- Administrative office

Office secretariat of TMA has two full time employees.



ADVANCED DIPLOMA IN INDUSTRIAL SAFETY

OBJECTIVE

Section 40(b) of the factories Act, 1948, Regulation 93 of The Dock Workers (safety, Health & Welfare), 1990 & Section 38 of the Building & Construction Workers (regulation of employment and condition of service) Act 1996 have prescribed the appointment of safety officers as a mandatory requirement. The Directorate of Industrial Safety & Health has also notified in the Disaster Control Action Plan for Vasai, Tarapur & Talasari, the list of MAH industries where the appointment of safety officers is a statutory requirement. This diploma course aims to provide:

- ◆ Trained and qualified Safety Officers in this area.
- ◆ Assist Management to comply all the rules & regulation regarding safety.
- ◆ Prevention of Accidents.
- ◆ Minimize chances of occupational diseases.
- ◆ Maintain safe working environment.

COURSE STRUCTURE

Semester - I

1. Industrial Safety Management, Quality Control in Occupational Safety & Health (ISM)
2. Occupational Safety and Health Legislation (OSH) 28126
3. Chemical and Process Safety Management (CPS) 28127
4. Industrial Hygiene & Occupational Health (IHO) 28041
5. Environmental Management (EGE) 28042

Semester - II

1. Construction Safety (CTS) 28214
2. Safety in Engineering Industries (SEI) 28215
3. Project (PIT) 28084
4. Industrial Training (IAI) 28715

ELIGIBILITY CRITERIA

The candidates applying for the ADIS course should fulfill the following eligibility criteria:-

Educational Qualification :

Any Science Graduate / Graduate in Medical Science / BDS / Graduate in Occupational Therapy (OT), Graduate in Physiotherapy (PT) / Graduate in Veterinary Science / Degree / Diploma in Engineering / Technology or its Equivalent from a recognized Statutory University / Board OR Advance Diploma in Fire Safety and Industrial Environmental Engineering (FA) / Post Diploma in Fire Engineering (FI) / Diploma in Fire Service Engineering (FR) / Advance Diploma in Fire Safety Engineering (FS) / Advance Diploma in industrial Safety & Security Management (F F) of MSBTE

ADVANCED DIPLOMA IN ENVIRONMENTAL ENGINEERING

OBJECTIVE

Environmental Engineers are the professionals who design, construct, and manage different environmental and waste management systems with the purpose of keeping the rural and urban area healthy. They are specialized in the field of ecology, basic sciences, economics, radiological science, and social sciences. An Environmental Engineer is a professional who uses the concept of engineering, biology, soil science, and chemistry to develop economical solutions to different environmental problems.

Environmental Engineers address various environmental related problems & attempt to improve the issues such as:

- ◆ Waste disposal
- ◆ Recycling
- ◆ Public health
- ◆ Air pollution control
- ◆ Water pollution control
- ◆ Noise pollution control

An Environmental Engineer aims

- ◆ To manage and evaluate the different problems related to Environmental Science and develop a cost-effective solution to the problems.
- ◆ Pursue his/her career as a researcher along with other researchers where they can collect chemical samples and formulate how different organisms interact with each other and the environment.
- ◆ A professor in top universities where he/she can educate the students about the different theoretical and practical concepts of Environmental Science.

COURSE STRUCTURE

Semester - I

1. Environmental Ecology and Microbiology (EEM) 28112
2. Environmental Chemistry and Pollution (ECP) 28113
3. Environmental Monitoring (ETO) 28016
4. Pollution Control and Waste Management (PCW) 28017
5. Environmental and Industrial Hygiene, Occupational Health and safety (EIH) 28018

Semester - II

1. Environmental Management (EVS) 28208
2. Project (PEZ) 28068
3. Industrial Training (IAI) 28069

ELIGIBILITY CRITERIA

The candidates applying for the ADEE course should fulfill the following eligibility criteria:-

Educational Qualification :

Any Science Graduate /Graduate in Medical Science / BDS / Graduate in Occupational Therapy (OT) /Graduate in Physiotherapy (PT) / Graduate in Veterinary Science/ or its Equivalent from a recognized Statutory University / Board OR Degree/ Diploma in Engg./ Technology with two years experience in Manufacturing maintenance or Safety Department of a factory or Two year's experience in research, Training foundation, Consultancy in Safety or Two year's experience in Enforcement of legislation pertaining to safety.

COURSE FEES STRUCTURE

Admission Fees

For More details related to admission fees, please contact Executive Officer, TMA

Refund Policy:

- ◆ When the request is made before the date of starting of the academic session and the institute could fill the seat before the cutoff date of admission:-
Entire fees paid minus Rs 1000/- shall be refunded to such cases.
- ◆ When the request is received before/after the starting of the academic session and the institute could not fill the seat:-
No Refund shall be made.
- ◆ In case of death of a candidate while pursuing the course (death certificate should be produced), then the total money shall be refunded to the dependents of the candidate (either to his / her parents or spouse).
- ◆ In case of permanent illness / disablement while pursuing the course (certified doctor certificate should be produced), then the total money shall be refunded to the candidate, subject to verification.

ADMISSION PROCESS :

The Prospectus and the prescribed application form may be obtained on payment as applicable by cash from the office of Tarapur Management Association, Management House, 1st Floor, Building No.1, Ameya park, Navapur Road, Boisar (W), Tal. Palghar, Dist. Palghar, Pin : 401 501. Maharashtra or the same can be received on request by sending an application along with a self addressed stamped (Rs.6/-) envelope (Size 15cm x 24 cm) with a Demand Draft as applicable in favour of Tarapur management Association, payable at Boisar.

The duly filled in application form along with attested copies of certificates / testimonials, must reach the office of the institute latest by 30th June. Please mention "Application for Advanced Diploma in Industrial Safety" on the top of the envelope. Candidates who have passed their Diploma/Degree from outside Maharashtra are eligible for admission subject to the fulfillment of the eligibility criteria of MSBTE, Mumbai.

DURATION :

One year full time course and the session commences from mid July.

MODE OF SELECTION :

The short listed applicants will be called for a personal interview where the eligibility of the candidates will be assessed. Personal interview does not guarantee the admission and the decision of the selection committee is final & binding. The institute shall not entertain any further correspondence once the admission process is over.

EXAMINATION:

The examination is conducted by MSBTE, Mumbai and the diploma will be awarded to the successful candidates.

Snapshot of TMA Programs

Presence of Most Influential Personalities From Diversified Sectors



Mr. Sudhir Jalan
Past President AIMA



Mr. Ram Naik
Former Minister of Oil and Natural Gas



Mr. K. K. Nohria
Former CMD Crompton Greaves Ltd.
Past President AIMA



Mr. R. Gopalakrishnan
Director of TATA Sons Ltd. &
Past President of AIMA



Mr Sharad Rao & Mr. Jagtap
Trade Union Leaders



Mr. Firdose Vandrevalla
Former Executive Vice Chairman
Essar Steel & President of AIMA

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Presence of Most Influential Personalities From Diversified Sectors



Mr. Raghunath Medge Founder & President of Mumbai Dabbawala Association addressing the Students during SYMP.



TMA Members presenting memento to Mr. Dattatraya Shinde, IPS - Palghar during one of the events



TMA Members along with Mr. Kabenesh, CEO of Malaysian Institute of Management at Kuala Lumpur, Malaysia